Space Booking Form

The Leading Travel Show in Asia-Pacific
OTM® 2020.
03, 04, 05 February

Bombay Exhibition Center, MUMBAI

Please fill up and Fax / Mail to:
Fairfest Media Ltd. (CIN - U74140WB1988PLC045101)
Registered Office: 25 C/1 Belvedere Road, Alipur, Calcutta 700 027, India
Fax: (91) (33) 2479 0019 Tel: (91) (33) 4028 4028 E-mail: contact@fairfest.in

Please book stand as follows

	Per sq m Tariff *	Early Bird Offer *#	
		Before 31 May '19	1 June to 31 Oct '19
OTM Mumbai	US$ 395 INR 24,000	US$ 295 INR 18,000	US$ 345 INR 21,000
Firm contract for 3 or more years with rate freeze: US$ 275 per year***			

- Add 10% for Corner, 20% for Peninsula and 30% for Island locations
- Add 25% surcharge for extra upper floor area
* Add GST @ 18%
* Payment is due at the time of booking
# Early Bird Offer is strictly as per date of payment
*** 3 or more years of firm rate contract on the basis of negotiated advance payment terms

*Contact Person for billing and payment : Name: ..... Mobile: E-mail:

No.	Particulars	USD / INR	Area (sq m)	Amount
1.	**Exhibit:** ☐ Bare Space ☐ Shell Scheme			
2.	**Extra Requirements** (if any)			
3.	**Add: Premium Location**			
4.	**Plus: GST @ 18%**			
5.	**Total**			

A provisional floor plan of OTM 2020 is featured on www.otm.co.in/downloads-center

Location of Preference (if available): Organiser can not guarantee that one of these locations will be allocated to your company

1. Stand No. _____ 2. Stand No. _____ 3. Stand No. _____

Payment is

☐ Enclosed Cheque / Draft No. _____ dt _____ for USD/INR _____ in favour of Fairfest Media Limited

☐ Being transferred to: **Standard Chartered Bank.** Ground Floor, Section B, 22 East Topsia Road, Calcutta 700 046, India.

Account Name: Fairfest Media Limited **Account Number:** 33305007043 **IFSC Code:** SCBL0036010 **Swift Code:** SCBLINBB

NB : 1. Payment Terms: 100% with order 2. Cancellation Charges: 50% if more than 30 days of the fair / 100% within 30 days of the fair
3. Last date of Booking: 30 days before the fair 4. Late fee for order/payment received within 30 days of the fair: 5% of the amount payable

We have read the Terms & Conditions mentioned overleaf and accept the same without any r eservations.

Date _____ Signature & Seal _____

We are also interested in the following sponsorship opportunities, please contact us for further discussion.

- ☐ Premium Partner Country / State ..... US$ 70,000* / Rs. 45 lakhs*
- ☐ Exclusive Partner for 200 Hosted Buyers ..... US$ 20,000* / Rs. 12.5 lakhs*
- ☐ Focus Countries / States ..... US$ 30,000* / Rs. 19.5 lakhs*
- ☐ Feature Countries / States ..... US$ 20,000* / Rs. 12.5 lakhs*
- ☐ Networking Dinner for 500 Buyers & Sellers ..... US$ 17,000* / Rs. 10 lakhs*
- ☐ Hosted Buyer lounge / Media Lounge / Registration Area ..... US$ 10,000* / Rs. 6.5 lakhs*
- ☐ Networking Breakfast / Lunch / High-tea for 500 Buyers & Sellers ..... US$ 8,500* / Rs. 5 lakhs*
- ☐ Buyers' Kit / Lanyards / Business Card Holders ..... US$ 8,500* / Rs. 5 lakhs*

(*Payment is due at the time of booking with GST extra @ 18%)

Booking Details (Please fill in BLOCK LETTERS)

Contact Person: _____ Designation: _____

Organisation: _____

Address: _____

City: _____ Postal Code: _____ Country: _____

Mobile/Tel: _____ Fax: _____

E-mail: _____ Web: _____

GSTIN / UIN: | | | | | | | | | | | | | | | | |

Contact Person 2 (Onsite Operations): _____ Designation: _____

Mobile/Tel (Onsite Operations): _____ E-mail (Onsite Operations): _____

* Terms and Conditions apply. Please turn overleaf

Fascia Details: Should be communicated at least 10 days before the event

Organisation Name will be used in case Fascia Details are not given. Last Minute intimation / changes will be charged extra @ USD 50 each

Others: We are also interested in ☐ Sponsoring** ☐ Advertising in the Directory** ** you will be contacted for further details

Company Name: _____

Name & Designation of authorised to act on behalf of the company:

_____

Accepted on behalf of Fairfest Media Ltd. (for office use only)

Name & Designation _____

Signature _____ Stand No. allocated _____

Shell Scheme includes:

■ Standard prefab shell ■ Display panel walls on 2/3 sides ■ 1 Table & 2 Chairs per 9 sq m ■ Nameboard fascia ■ Spotlights ■ Plug Point, General lighting, air conditioning & electricity ■ Round-the-clock security ■ Booth cleaning services ■ Advertising & publicity ■ Support to the fair ■ Complimentary visitor invitations

*Terms and Conditions apply

Terms & Conditions of Participation

Participation in OTM is subject to the following terms & conditions.

1. The Space Booking Form should be duly filled and signed by an authorised person along with company seal and submitted with requisite payment. Alternatively, applications may be made on participant's letterhead with payment. In any case, the booking will be subject to these Terms & Conditions governing participation.

2. Order acceptance shall be complete only when our written confirmation and Bill is received by the Applicants.

3. The allotment and location of stands shall be at the sole discretion of the Organiser. Even if a location has been indicated, the organiser reserve the right to change the same. No stall numbers are allotted in advance.

4. Exhibitors will not be allowed to sub-let or divide their stands unless a special written permission has been obtained from the organisers. Violation of this clause will lead to additional payment liability as decided by the organisers.

5. Any Exhibitor failing to occupy its assigned space one hour prior to show opening or who leaves his or her space unattended during the exhibit hours, forfeits their rights to the space. All exhibits must be open for business during the exhibit hours. Exhibitors should not dismantle their display until the event is officially closed by the organiser.

6. Exhibits must not be placed beyond the stand booked by the Exhibitor from the Organiser in which case, the Organiser reserves the right to charge @ 200% of the rate contracted, for the additional stand charges, over and above the charges for the actual stand booked. The distribution of brochures from the gangways is strictly forbidden. Equipment presentations, artistic shows and other promotional activities of the Exhibitor must be consulted with the Organiser in advance and cannot hinder or make impossible the operation of other stands or the free movement of participants and public.

7. Removing furniture and electrical equipments from another booth will tantamount to snatching and strict action will be taken in such cases. On the spot requisitions will be serviced one by one till the stocks are available, at a premium of 10% on usual rates. Participants are advised to make this extra requisition well in advance.

8. Nameboard fascia will be exactly as per this order and no change on-the-spot will be entertained. If the fascia name is specified on the- spot, the same may be arranged by our contractors again on additional charge of USD 50, on first-come-first-served basis.

9. The Exhibitor shall bear the total financial responsibility for the equipment and stand fittings provided by the Organiser. Costs of all damages and losses arising from improper use of the stand shall be borne by the Exhibitor.

10. Amounts due for participation charges and extra services shall be paid in full before taking possession of the stall. The Organiser shall be entitled to annul the Exhibitors' participation in the Fair without the right to damages in virtue the reof if the participation charges has not been paid before taking possession.

11. The Organiser shall not insure or take responsibility for the Exhibitor's property. Exhibitors taking part in the Fair shall themselves insure their property against burglary, fire and other Acts of God. The Organiser shall not be liable for damages resulting from theft, fire, gale, stroke of lightning, explosion, flood, cuts in power supply or other causes beyond the control of the Organiser.

12. Exhibitors shall not be entitled to cancel this agreement without the express written permission of the organisers and on terms acceptable to the organisers.

13. All statutory liabilities arising out of the participants' activities at the fair such as sales tax/VAT, octroi, customs duty, excise duty, service tax and/or any other taxes, levies or licenses required for their activities at the fair will be exclusive responsibility and liability of the participants.

14. The exhibitor indemnifies the organisers against all actions, expenses, costs, charges, or claims which the organisers or any of their contractors may be liable for in consequence or damage or injury to any person or property occasioned by or arising out of the act, default or negligence of the exhibitor, his representatives, servants or workmen or any person or persons or persons under his direction or any independent contractor engaged by him.

15. Any disputes arising from the fulfillment of provisions contained in "The Terms and Conditions of Participation" shall be submitted to the jurisdiction of a civil court competent at the registered address of the Organiser. Any and all matters pertaining to the event not specifically covered by this contract and the rules and regulations as described in the Exhibitor's Information & Order Book, shall be subject to determination by the organiser. The organisers reserve the right to add or alter these regulations at any time.

16. Change in order (change in listing / fascia etc.) should be communicated in writing/through email at least 10 days prior to the event. The Company will not be responsible for any misunderstanding arising due to verbally communicated instruction/request given to any individual sales executive.

17. Force Majeure

The exhibition may be postponed/shortened due to any cause whatsoever beyond the control of the Organisers. The Organisers shall not be responsible for any loss sustained by the exhibitors directly or indirectly, attributable to the elements of nature, force majeure or orders or directives imposed by any Governmental authorities. In such circumstances, the money paid by the exhibitors or any part thereof may be refunded at the sole discretion of the Organisers.

18. Use of public address systems, audio-visual systems and height of displays in the space booked is subject to no inconvenience to other participants and the organisers decisions in this regard shall be final.

19. Soliciting employment of organiser's staff is prohibited and in the event of a participant hiring organiser's staff, an amount equal to 6 months' of salary offered to said staff will have to paid to the organiser as recruitment and training costs.

20. Jurisdiction of any dispute will be in the courts of Calcutta, India.